



Wedding Checklist

To-Do Checklist

At Weddings Cook Islands we know how important it is for you to feel reassured that your plans are all falling into place. Planning your wedding will be one of the biggest events of your life and we want to make this as easy and effortless as possible.

We are here to help you every step of the way and this checklist will provide you with some suggestions to assist you in knowing that you are on track.

Date of Wedding / /

Time : am / pm

Overall Budget

- Choose the date, day and time

- Decide on the type of ceremony and venue

- Discuss your budget

- Search the site for what suits your plans and your budget

- Fill out the Contact Us form on our site and let us know what you are planning

- Compile a guest list in consultation with loved ones

- Decide on the wedding colour schemes or themes these are your special touches

- By now you would have made some decisions on you Wedding and Reception and have discussed with your Personal Wedding Planner all the details – things are moving

- Confirm dates, time and venue

- Send out Save the Date email/invitation

- Read up about the activities in the Cook Islands

- Choose and order wedding invitations

- Order rings and engravings'

- Choose style and flavour of wedding cake – and order

- Have fittings for wedding gown and bridesmaid's attire

- Have fitting for groom and groomsmen's suits

- Compile a gift list and suggest the Cook Islands Wedding Gift Voucher as an option

- Organise time off work for wedding and honeymoon and a few planning days

- Send invitations with a link to the WeddingsCookIslands.com so guests can look at packages

- Confirm catering, service staff, menu and beverages with your Wedding Cook Islands Personal Planner

- Buy gifts for the attendants and your future spouse

- Arrange where the bridal party will dress on the day

- Notify anyone required to make a speech

- Appoint an MC for the reception

- Write your vows (if you've decided to do your own)

- Chase up late invitation replies and finalise guest list

- Start a list of all wedding gifts received

- Write out place cards

- Arrange reception seating details

- Have final wedding gown fitting, with lingerie and shoes you will wear on the day

- Have final fittings for all the attendants

- Have a trial run with your makeup artist

- Try on your wedding gown with all the accessories

- Wear in your wedding shoes if you will be wearing them!

- Make sure all legal documents (prenuptial agreements, marriage licence, passports etc.) are in order

- Send final head count to your Wedding Cook Islands Personal planner

- Send thank-you letters for gifts you have received so far

- Check that everyone is comfortable with their speeches

- Check best man has the rings

- All suits and any hire items are collected


- Schedule some quiet time for you and your fiancé to relax before the big day



Address Book ~ Bridal Party

Chief Bridesmaid / Matron Of Honour

Address _____

 () _____
  () _____
  () _____
 _____

Bestman

Address _____

 () _____
  () _____
  () _____
 _____

Bridesmaid

Address _____

 () _____
  () _____
  () _____
 _____

Groomsman

Address _____

 () _____
  () _____
  () _____
 _____

Bridesmaid

Address _____

 () _____
  () _____
  () _____
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Groomsman

Address _____

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  () _____
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Bridesmaid

Address _____

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Groomsman

Address _____

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Bridesmaid

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Groomsman

Address _____

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Bridesmaid

Address _____

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  () _____
  () _____
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Groomsman

Address _____

 () _____
  () _____
  () _____
 _____

Bridesmaid

Address _____

 () _____
  () _____
  () _____
 _____

Groomsman

Address _____

 () _____
  () _____
  () _____
 _____



Flower Girl

Parents' Names _____
Address _____

🏠 () _____ 📱 () _____

✉ _____

Page Boy

Parents' Names _____
Address _____

🏠 () _____ 📱 () _____

✉ _____

Flower Girl

Parents' Names _____
Address _____

🏠 () _____ 📱 () _____

✉ _____

Page Boy

Parents' Names _____
Address _____

🏠 () _____ 📱 () _____

✉ _____

Flower Girl

Parents' Names _____
Address _____

🏠 () _____ 📱 () _____

✉ _____

Page Boy

Parents' Names _____
Address _____

🏠 () _____ 📱 () _____

✉ _____

Usher

Address _____

🏠 () _____ 🗳 () _____ 📱 () _____

✉ _____

Usher

Address _____

🏠 () _____ 🗳 () _____ 📱 () _____

✉ _____

Usher

Address _____

🏠 () _____ 🗳 () _____ 📱 () _____

✉ _____

Usher

Address _____

🏠 () _____ 🗳 () _____ 📱 () _____

✉ _____

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✉ _____

Address _____

🏠 () _____ 🗳 () _____ 📱 () _____

✉ _____

Address _____

🏠 () _____ 🗳 () _____ 📱 () _____

✉ _____

Address _____

🏠 () _____ 🗳 () _____ 📱 () _____

✉ _____



Other Important Contacts

Gown

Company name _____

Contact _____

 Address _____

 () _____
  () _____
  () _____

 _____

www _____

Suit

Company name _____

Contact _____

 Address _____

 () _____
  () _____
  () _____

 _____

www _____

Jewellery

Company name _____

Contact _____

 Address _____

 () _____
  () _____
  () _____

 _____

www _____

Company name _____

Contact _____

 Address _____

 () _____
  () _____
  () _____

 _____

www _____

Company name _____

Contact _____

 Address _____

 () _____
  () _____
  () _____

 _____

www _____

Company name _____

Contact _____

 Address _____

 () _____
  () _____
  () _____

 _____

www _____

Documentation

- Passports

- Birth certificates

- Adoption certificates

- Decree absolute if divorced

- Death certificate if widowed

- Parental consent if under age

- Proof of name change by deed poll

- Photocopies of documents prior to travel

Your wedding co-ordinator will be able to tell you of any additional requirements. These may include obtaining a letter from a notary public member proving your single status.

At Weddings Cook Islands we offer comprehensive wedding packages and will be able to assist you in every aspect of your wedding arrangements. The huge advantage of working with us is that you can hand over all the planning and we will take care of it.

Notes _____



Countdown ~ Three Weeks to Go

Monday <input type="text" value="/"/> <input type="text" value="/"/>	<hr/> <hr/> <hr/> <hr/>
Tuesday <input type="text" value="/"/> <input type="text" value="/"/>	<hr/> <hr/> <hr/> <hr/>
Wednesday <input type="text" value="/"/> <input type="text" value="/"/>	<hr/> <hr/> <hr/> <hr/>
Thursday <input type="text" value="/"/> <input type="text" value="/"/>	<hr/> <hr/> <hr/> <hr/>
Friday <input type="text" value="/"/> <input type="text" value="/"/>	<hr/> <hr/> <hr/> <hr/>
Saturday <input type="text" value="/"/> <input type="text" value="/"/>	<hr/> <hr/> <hr/> <hr/>
Sunday <input type="text" value="/"/> <input type="text" value="/"/>	<hr/> <hr/> <hr/> <hr/>

Notes _____

Countdown ~ Two Weeks to Go

- Try on the bridal gown with all accessories.
- Wear in the wedding shoes.
- Make sure all garments are clean and wrinkle-free.
- Check that place cards and all other table settings are in order.
- Send thank-you letters for gifts received so far.
- Confirm the wedding-day schedule with all participants.

Monday

/ /

Tuesday

/ /

Wednesday

/ /

Thursday

/ /

Friday

/ /

Saturday

/ /

Sunday

/ /

Notes _____

Countdown ~ One Week to Go

- Wedding rehearsal and dinner.
- Speeches – a friendly reminder to those concerned.
- Groom to: arrange for the best man to have the rings
- Check that suits and any hire items are collected.
- Check all the honeymoon arrangements and assemble going-away clothes and suitcases to be taken to the reception venue or hotel.
- Ensure that the bride's mother or an appropriate person is responsible for taking home the bride's gown and accessories after the wedding.
- Arrange for the best man to return the groom's and attendants' hired suits'
- Make final checks on all arrangements.

Monday

/ /

Tuesday

/ /

Wednesday

/ /

Thursday

/ /

Friday

/ /

Saturday

/ /

Sunday

/ /

Notes _____



Countdown ~ The Day Before

Check everything is going to schedule (if it's not: delegate!), then just relax.

7.00 a.m.	
8.00 a.m.	
9.00 a.m.	
10.00 a.m.	
11.00 a.m.	
12.00 p.m.	
1.00 p.m.	
2.00 p.m.	
3.00 p.m.	
4.00 p.m.	
5.00 p.m.	
6.00 p.m.	
7.00 p.m.	
8.00 p.m.	
9.00 p.m.	
10.00 p.m.	
11.00 p.m.	

Notes _____

Countdown ~ On The Day

7.00 a.m.	
8.00 a.m.	
9.00 a.m.	
10.00 a.m.	
11.00 a.m.	
12.00 p.m.	
1.00 p.m.	
2.00 p.m.	
3.00 p.m.	
4.00 p.m.	
5.00 p.m.	
6.00 p.m.	
7.00 p.m.	
8.00 p.m.	
9.00 p.m.	
10.00 p.m.	
11.00 p.m.	

Notes _____

Countdown ~ The Day After

7.00 a.m.	
8.00 a.m.	
9.00 a.m.	
10.00 a.m.	
11.00 a.m.	
12.00 p.m.	
1.00 p.m.	
2.00 p.m.	
3.00 p.m.	
4.00 p.m.	
5.00 p.m.	
6.00 p.m.	
7.00 p.m.	
8.00 p.m.	
9.00 p.m.	
10.00 p.m.	
11.00 p.m.	

Notes _____



Wedding Photo List

Getting Ready

- | | | |
|---|---|--|
| <input type="checkbox"/> Hairdresser/makeup artist getting bride ready
_____ | <input type="checkbox"/> Bride with father
_____ | <input type="checkbox"/> Bride with flowergirl/s and/or pageboy/s
_____ |
| <input type="checkbox"/> Detail shots of gown, flowers or accessories
_____ | <input type="checkbox"/> Bride with both parents
_____ | <input type="checkbox"/> Bride leaving for the ceremony
_____ |
| <input type="checkbox"/> Full-length shot of bride in gown
_____ | <input type="checkbox"/> Bride with chief bridesmaid
_____ | <input type="checkbox"/> Groom getting ready with groomsmen and/or father
_____ |
| <input type="checkbox"/> Bride with mother
_____ | <input type="checkbox"/> Bride with bridesmaids
_____ | |

The Ceremony

- | | | |
|--|---|---|
| <input type="checkbox"/> Guests outside ceremony location
_____ | <input type="checkbox"/> Ring bearer making their entrance
_____ | <input type="checkbox"/> Bride and groom exchanging vows
_____ |
| <input type="checkbox"/> Ushers escorting guests to their seats or area
_____ | <input type="checkbox"/> Groom and best man waiting for Bride
_____ | <input type="checkbox"/> Exchanging rings close-up
_____ |
| <input type="checkbox"/> Groom arriving
_____ | <input type="checkbox"/> Bride and father walking to the Groom
_____ | <input type="checkbox"/> Signing the register group shot
_____ |
| <input type="checkbox"/> Groom and best man
_____ | <input type="checkbox"/> Bride and groom with officiant
_____ | <input type="checkbox"/> Bride and groom once married
_____ |
| <input type="checkbox"/> Groom and his parents
_____ | <input type="checkbox"/> Wedding party during ceremony
_____ | <input type="checkbox"/> Bride and groom outside venue
_____ |
| <input type="checkbox"/> Bride arriving
_____ | <input type="checkbox"/> Wide-angle view of ceremony
_____ | |

Group Shots

- | | | |
|---|---|--|
| <input type="checkbox"/> Bride with her parents
_____ | <input type="checkbox"/> Bride and groom with immediate family members
_____ | <input type="checkbox"/> Groom with groomsmen
_____ |
| <input type="checkbox"/> Bride with her entire immediate family
_____ | <input type="checkbox"/> Bride and groom with whole wedding group
_____ | <input type="checkbox"/> Bride and groom with wedding party
_____ |
| <input type="checkbox"/> Groom with his parents
_____ | <input type="checkbox"/> Bride
_____ | <input type="checkbox"/> Bride with flowergirl/s and/or pageboy/s
_____ |
| <input type="checkbox"/> Groom with his entire immediate family
_____ | <input type="checkbox"/> Groom
_____ | |
| <input type="checkbox"/> Bride and groom with both sets of parents
_____ | <input type="checkbox"/> Bride with bridesmaids
_____ | |

At the Reception

- | | | |
|---|---|--|
| <input type="checkbox"/> Bride and groom arriving
_____ | <input type="checkbox"/> Speeches
_____ | <input type="checkbox"/> Musicians
_____ |
| <input type="checkbox"/> Receiving-line
_____ | <input type="checkbox"/> Bride and groom's first dance
_____ | <input type="checkbox"/> Cake table
_____ |
| <input type="checkbox"/> Table shots
_____ | <input type="checkbox"/> Bride and father dancing
_____ | <input type="checkbox"/> Bride and groom cutting the cake
_____ |
| <input type="checkbox"/> Bride and groom making toasts
_____ | <input type="checkbox"/> Groom and mother dancing
_____ | <input type="checkbox"/> Bride and groom getting into the car
_____ |

